

**SCHOOL SITE COUNCIL AGENDA
HARRIET TUBMAN VILLAGE CHARTER SCHOOL**

Date: September 8, 2016

Meeting Location: Classroom 9, 6880 Mohawk Street, San Diego, California

Time: 3:30 PM

**INSTRUCTIONS FOR PRESENTATIONS TO
THE SSC BY PARENTS AND CITIZENS**

The Harriet Tubman Village Charter School ("School") welcomes your participation at the School's Site Council meetings. The purpose of a public meeting of the School Site Council (SSC) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the SSC can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The SSC may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the SSC on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the SSC discusses that item.
4. When addressing the SSC, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the SSC which are distributed to all, or a majority of all, of the SSC members shall be available for public inspection at the School office located at 6880 Mohawk Street, San Diego, California.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in SSC meetings are invited to contact the CEO/Principal's office.

Translation services: Translation services are available by notifying the Charter School at (619) 668-8635 by noon the day preceding the SSC meeting.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the SSC Chair at _____.

B. ROLL CALL

	Present	Absent
Bettie Brown	_____	_____
Vacant	_____	_____
Vacant	_____	_____
Vacant	_____	_____
Deanna Gomez	_____	_____
Katie Dinh	_____	_____
Sherri Wallace	_____	_____
Aubrey McDonald	_____	_____
Medhat Said	_____	_____
Rachel McCoy	_____	_____

C. APPROVAL OF MINUTES OF SSC MEETING OF May 19, 2016.

II. COMMUNICATIONS

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, SSC members will not respond to presentations and no action can be taken. However, the SSC may give direction to staff following a presentation.
- B. For Information: SSC and CEO/Principal's Report
This is a presentation of information which has occurred since the previous SSC meeting: start of the school year and 2013 CST data.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the SSC to be routine and will be approved/enacted by the SSC in one motion in the form listed below. Unless specifically requested by a SSC member for further discussion or removed from the agenda, there will be no discussion of these items prior to the SSC votes on them. The CEO/Principal recommends approval of all consent agenda items.

1. Appointment of new certified staff members: Deanna Gomez and Sharon Vinh
2. Appointment of new classified staff member: Venessa Unpingco
3. Appointment of new parent members: Kevin Mitchell, Nicole Villarreal, and Stephanie Nichols

IV. ITEMS SCHEDULED FOR ACTION

4. Reorganization of SSC

V. ITEMS SCHEDULED FOR INFORMATION

1. Review of roles and responsibilities
2. Training of new positions
3. SSC serving as Tubman's Advisory Council
4. Consolidated Application
5. Student Compact
6. Assessment results
7. SSC's involvement with EL Plan and Single District Plan
8. LCAP Review
9. Single School Development Plan

VI. ADJOURNMENT

The meeting was adjourned at _____. Next meeting _____.